



Helping families help their babies, one family at a time.

Request for Proposals (RFP)

Mentor Teachers - Early Childhood Workforce Initiative

For child care teachers seeking associate and bachelor's degrees

Issued by: Rise for baby and family

Project: Complete Pathway to Career Initiative

Funding Source: Northern Border Regional Commission (NBRC)

Application Period: Rolling applications accepted through December 31, 2026

About Rise for baby and family

Rise for baby and family is a nonprofit organization serving the Monadnock Region of New Hampshire. Rise supports children and families through early intervention services, inclusive child care, workforce development initiatives, and community collaboration.

Through the Complete Pathway to Career Initiative, Rise is partnering with regional early childhood programs and higher education institutions to strengthen the pipeline of qualified early childhood professionals throughout Cheshire County.

Purpose of the RFP

Rise for baby and family seeks qualified Mentor Teachers to support early childhood professionals pursuing associate and bachelor's degrees in early childhood education.

Mentor Teachers will provide individualized coaching, mentorship, reflective support, and professional guidance to participants enrolled in higher education coursework and workforce advancement pathways.

Scope of Work

Selected contractors may provide some or all of the following services:

- Provide one-on-one mentoring and coaching to early childhood professionals
- Support mentees pursuing associate or bachelor's degrees in NH Early Childhood Education programs.
- Assist mentees in connecting coursework to classroom practice
- Provide reflective supervision and professional encouragement
- Support goal-setting and professional growth planning
- Provide observation and supervision for teachers to meet requirements of their practicum experience
- Participate in peer learning communities and cohort meetings, as appropriate
- Maintain communication with Rise project leadership regarding participant progress
- Maintain basic documentation of mentoring activities
- Participate in orientation and periodic project meetings
- Support culturally responsive and relationship-based practices



- Services may be provided virtually, in person, or through a hybrid model depending on participant needs and contractor availability.

Qualifications

Grantees must possess the following qualifications:

- New Hampshire Department of Education licensure in Early Childhood Education or a related field
- Bachelor's degree or higher in Early Childhood Education or related field
- Minimum of five years of experience working with children birth through age five
- Experience mentoring, supervising, coaching, or teaching adult learners
- Knowledge of New Hampshire child care licensing and workforce systems
- Strong communication and organizational skills
- Experience supporting diverse learners and rural communities
- Candidates without DOE licensure but with substantial equivalent experience may still be considered.

Contract Information

- This is a contractual position and does not constitute employment with Rise for baby and family.
- Multiple contracts may be awarded.
- Contracts are contingent upon grant funding availability.
- Compensation is \$75 per hour. Hours will be determined based on mentee need.
- Services are anticipated to begin on a rolling basis.

Proposal Submission Requirements

1. Interested applicants should submit:
2. Letter of Interest
3. Resume or Curriculum Vitae
4. Copy of Relevant Licensure or Certifications (if applicable)
5. Two Professional References

Applications should be submitted electronically in PDF format to:

Alicia Deaver
Executive Director
Rise for baby and family
adeaver@riseforbabyandfamily.org

Subject Line: Mentor Teacher RFP Submission

Review Process

Applications will be reviewed on a rolling basis as received. Rise reserves the right to:



- Accept or reject any proposal
- Request additional information
- Interview applicants
- Negotiate scope or rates
- Award multiple contracts

Priority will be given to applicants with demonstrated expertise in early childhood education, adult mentorship, and workforce development.

NBRC Compliance & Procurement Requirements

This RFP is funded in part through the Northern Border Regional Commission (NBRC) and contractors must comply with all applicable federal, state, and local requirements.

Selected contractors are required to:

- Sign a contractor agreement with Rise for baby and family
- Submit a W-9 form prior to payment
- Maintain appropriate records and documentation related to services provided
- Participate in grant-related reporting activities as requested
- Comply with federal non-discrimination and equal opportunity requirements
- Disclose any conflicts of interest
- Maintain confidentiality of participant information

Rise for baby and family will maintain procurement records, proposal review documentation, scoring criteria, and contractor agreements in accordance with NBRC grant requirements and organizational policies.

This RFP does not obligate Rise for baby and family to award a contract or pay any costs incurred in the preparation of a proposal.

Timeline

RFP Released: May 31, 2026

Rolling Review Begins: Immediately

Application Period Closes: December 31, 2026

Anticipated Contract Start: Rolling Basis

Equal Opportunity Statement

Rise for baby and family is an equal opportunity organization and encourages applications from individuals of diverse backgrounds and lived experiences.